


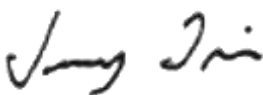
Committee:	HHS Common Board		
Date:	October 10, 2024	Time:	4:01pm-6:00pm
Chair:	Glen McNeil, Board Chair	Recorder:	Alana Ross
Present:	Brian Heagle, Heather Hern, Lynn Higgs, Steve Ireland, Christie MacGregor, Glen McNeil, Dr. Natuik, Tara Oke, Susan Reis, Jane Sager, Dr. Steinmann, Jimmy Trieu		
Regrets:	Pat O'Rourke, Dr. Patel, Dr. Ryan		
Guests:	Robert Lovecky (CFO); Shahbaz Haque (HIROC)		
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> • Mr. McNeil welcomed everyone and called the meeting to order at 4:01pm <ul style="list-style-type: none"> ○ Notifications: <ul style="list-style-type: none"> ▪ Video/Audio recordings and transcriptions of the open session meeting are retained for the purpose of creating accurate minutes and will be expunged on final approval of the minutes by the Board; in-camera sessions are not recorded or transcribed 		
1.2	<p><u>Land Acknowledgement:</u></p> <p><i>We acknowledge and give thanks for the land on which we gather as being the traditional territory of the Haudenosaunee people of the Longhouse and the Anishinaabe. We recognize the First Peoples' continued stewardship of the land and water, and that this territory was subject to the Dish with One Spoon wampum, under which multiple nations agreed to care for the land and resources by the Great Lakes in peace.</i></p> <p><i>We also acknowledge and recognize the Treaties signed in regards to this land, which include Treaty #29 and Treaty #45 1/2, and our roles, and shared responsibilities as treaty people means we are committed to moving forward in reconciliation with gratitude and respect with all First Nations, Métis and Inuit, indigenous peoples.</i></p> <p><i>On a personal note, I would like to share that I'm committed to learning more about indigenous history and culture and to increase my own personal knowledge and understanding of Canada's first peoples.</i></p> <p><i>As chair of Huron Health System Board of Directors, Mayor of ACW and Warden of Huron County and as a leader in our community, and as a farmer whose livelihood has depended on having a close relationship with the land, I feel that it is not only important, but essential, and my responsibility for me to do the work required for a deeper understanding. It's also important for me, and for all of us, to apply that knowledge in our work and in our community to help further reconciliation.</i></p> <p><i>To do my part, I am committed to seeking out credible ideas, from Indigenous sources, to learn more about Indigenous history and culture.</i></p> <p><i>I'm also committed to learning more about the challenges and hardships that many Indigenous communities and individuals have incurred and continue to face today, so this never reoccurs.</i></p>		
2	Education		
2.1	<p><u>HIROC:</u></p> <ul style="list-style-type: none"> • Shahbaz Haque, Vice President of Insurance Services, provided a Non-Liability Information update, slides shared and reviewed <ul style="list-style-type: none"> ○ AMGH & SHH both subscribe to HIROC for liability, property, communicable diseases, crime and cybersecurity insurance ○ HIROC is owned and governed by its subscribers, and is a not-for-profit organization for not-for-profit organizations ○ HIROC collects premiums to build reserves to pay for future losses; reserves can be invested and surpluses can be returned to the subscribers ○ Risk management commitment prevents loss and improves safety; Risk Management Checklist Program offers a 5% discount for participation 		

	<ul style="list-style-type: none"> ○ One of the largest databases in Canada relating to medical malpractice, which provides evidence-based information for organizations to self-assess and compare against other organizations ○ HIROC offers: <ul style="list-style-type: none"> ▪ Director/Officer coverage; separate policy, same limit, not out-of-pocket <ul style="list-style-type: none"> – Based on standard of care; decisions made based on the information available are reasonable; documentation of decisions ▪ Full spectrum of solutions to support coverage of healthcare organizations ▪ Cost effective, comprehensive, sustainable, responsive and stable insurance ▪ Automatic coverage of all associates and affiliates of the organization; except where associate activity is fraudulent, dishonest, criminal or malicious, however the organization is still covered ▪ Limit is \$20M on any one occurrence, with no annual aggregate that erodes that limit <ul style="list-style-type: none"> – 2 sides to insurance; one covers legal expense for defense and the other covers judgements against the subscriber; defense costs are unlimited in addition to the limit of insurance ▪ Cybersecurity covers restoration of an organization’s records rather than payouts to the criminals that caused the loss <ul style="list-style-type: none"> – Table cybersecurity exercise available; very beneficial ▪ Agreement in place with one of the largest property insurers in the world ▪ No deductibles ▪ 21 questions healthcare boards should be asking senior leaders about risk are available at HIROC.com; steps towards building a safer healthcare system ▪ Early detection of potential cases ○ Reviewed severity of claims; majority of claims involve medical malpractice, and some personal or bodily injury <ul style="list-style-type: none"> ▪ Liability coverage of Directors/Officers in relation to fiduciary responsibility are rare ○ Discontinuing insurance with HIROC requires two-years advance notice, prior to moving to another insurance provider ○ 70% of hospitals in Canada participate in the HIROC program, includes 99% of Ontario • Board had tasked CEO, in the spring, to review other insurance providers due to the increase in HIROC premiums <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: That Mr. Trieu, President & CEO, is directed not to pursue another insurer other than HIROC at this time. CARRIED.</u></p>
3	Approvals and Updates
3.1	<p><u>Declaration of Conflict of Interest</u></p> <ul style="list-style-type: none"> • Mr. McNeil asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> ○ No conflicts were declared
3.2	<p><u>Agenda</u></p> <ul style="list-style-type: none"> • Approval / Changes <ul style="list-style-type: none"> ○ None <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the October 10, 2024 HHS Common Board agenda. CARRIED.</u></p>
3.3	<p><u>Previous Minutes</u></p> <ul style="list-style-type: none"> • Approval / Changes <ul style="list-style-type: none"> ○ None <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the September 12, 2024 HHS Common Board minutes. CARRIED.</u></p>
4	Business Arising from Minutes
5	Staff Reports

<p>5.1</p>	<p><u>President & CEO:</u></p> <ul style="list-style-type: none"> • 2024-10-Monthly Report-CEO <ul style="list-style-type: none"> ○ Flu vaccinations available at AMGH & SHH ○ COVID-19 vaccinations not available yet; will be available to the public through family care providers and/or pharmacies ○ Regarding HHR, working with nursing teams to understand pressures and stressors before they decide to leave ○ ONA collective bargaining begins in Mar 2025; information on the impact will likely be available around Q2 of F2526
<p>5.2</p>	<p><u>CNE:</u></p> <ul style="list-style-type: none"> • 2024-10-Monthly Report-CNE <ul style="list-style-type: none"> ○ Focusing on safety; Healthcare Aggressive Response Training (HART) available to all staff and physicians ○ Recruiting volunteers to sit with dementia patients at SHH ○ Continuing to collaborate with Regional Hospital Partners regarding patient coordination internally and externally ○ Updating policies based on accreditation recommendations ○ RPN to RN Bridging Program through Nipissing University has been well received by nursing staff; participants SHH-3 and AMGH-2 ○ Masking policy in place for respiratory illness season; aligned with LWHA and HPHA <ul style="list-style-type: none"> ▪ LSCH will now be charting \$50 per COVID-19 swab testing; looking for alternatives ▪ Public Health provides testing for free, but the turn around times are much longer ▪ IPAC and Lab Manager will be connecting with HPHA to determine if they can provide any options; revisiting current criteria for swabbing ▪ COVID-19 testing cannot be done 'in-house' due to lack of appropriate capacity and equipment ○ Safety and well-being campaign underway focusing on Mental Health and Homelessness ○ Celebrated Truth and Reconciliation / Orange tShirt day, Sep 30 ○ Competition in place to boost survey response; prizes include chocolate ○ The Gift of Life Network (TGLN); policies to be in place by Dec 1 ○ Heart Harmony-Transforming Heart Failure Care in HuronPerth; chosen to present in Calgary Oct 15-17
<p>5.3</p>	<p><u>CFO:</u></p> <ul style="list-style-type: none"> • 2024-10-Monthly Report-CFO <ul style="list-style-type: none"> ○ Anticipated deficit is sitting at \$2M for HHS; better than expected due mostly to one-time funding <ul style="list-style-type: none"> ▪ Looking for a high uptake in vaccinations in order to keep sick time costs down as we move into respiratory illness season ▪ OHA Governance Session 3: Hospital Funding & Accountability; attended this morning; discussed number of hospitals in a deficit operating position ○ Finance, Leadership and AMGH Foundation are working together on a 10-year plan for capital funding ○ Working with leaders and regional hospitals in London on ERP planning ○ Business Case submitted to PwC and meeting scheduled with LHSC next week regarding implementation of Cerner at AMGH ○ Struggles continues with filling Lab positions ○ Renovations planned for AMGH Mammography and Ultrasound units; to be completed by end of Q3 ○ Information on the CT scanner for SHH is still pending; anticipating to hear by Q4
<p>5.4</p>	<p><u>AMGH Chief of Staff:</u></p> <ul style="list-style-type: none"> • Documents circulated: <ul style="list-style-type: none"> ○ 2024-10-Monthly Report-COS ○ 2024-06-19-MAC Minutes • Looking forward to having a new Board Representative sit on MAC, since Ms. Knip retired <ul style="list-style-type: none"> ○ Having a Board Rep on the MAC Committee is valued by the Medical Staff ○ Ms. MacGregor has stepped in to take the MAC Board Rep and Quality Assurance Chair positions

5.5	<p><u>SHH Chief of Staff:</u></p> <ul style="list-style-type: none"> • Document circulated: <ul style="list-style-type: none"> ○ 2024-10-Monthly Report-COS ○ 2024-06-13-MAC Minutes • Credentials report has been moved into in-camera for review and approval 	
5.6	<p><u>AMGH President of Medical Staff:</u></p> <ul style="list-style-type: none"> • 2024-10-Monthly Report-Pres. MS circulated <ul style="list-style-type: none"> ○ Physicians will be attending the 2nd Annual Primary Care meeting to discuss issues within the region, i.e., orphan patients 	
5.7	<p><u>SHH President of Medical Staff:</u></p> <ul style="list-style-type: none"> • No report 	
5.8	<p><u>Patient Relations:</u></p> <ul style="list-style-type: none"> • 2024-10-Monthly Report-Patient Relations circulated <ul style="list-style-type: none"> ○ Shared patient conversation held related to wait time; reviewed wait times of area hospitals <ul style="list-style-type: none"> ▪ Patients looking for more communication regarding wait times ○ Positive patient story shared for SHH; staff participated in a 69th wedding anniversary celebration for a patient who passed the next day 	
	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Move Patient Relations to 1.2 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • EA; Next agenda, ongoing
<p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Staff Reports and MAC Minutes of October 10, 2024, as presented. CARRIED.</u></p>		
<p>6 Committee Reports & Previous Minutes</p>		
6.1	<p><u>Governance & Nominating:</u></p> <ul style="list-style-type: none"> • G&N meeting held on September 20, 2024; documents circulated: <ul style="list-style-type: none"> ○ 2024-06-21-Governance & Nominating Minutes ○ 2024-05-08-HHS Consent Agenda Policy DraftV3 ○ HHS Common Board Consent Agenda-Draft5 • Next meeting scheduled for Oct 18 • Congratulations and thank you to Christie MacGregor who has accepted the Quality Assurance Chair and Board/MAC Representative positions • Appreciation extended to Ms. MacGregor and Mr. Ireland for their recruitment efforts over the summer • Completion of the Annual OHA Board Self-Assessment will become mandatory in the Spring; Board members would like instructions on accessing the survey as it is cumbersome • HHS Skill Matrix survey is circulated for completion in Jan; the piece at the end of the survey regarding ongoing Board interest and committee membership will be removed and forwarded as it's own survey in the near future in order to get the committee vacancies filled • G&N recommends implementation of a Consent Agenda for our Board meetings to move meetings along quicker and leave more room for urgent discussions <ul style="list-style-type: none"> ○ Draft Consent Agenda Policy and Draft Consent Agenda shared with Board for approval to move forward; alterations reviewed ○ Executive summaries of meetings will be expected from Committee Chairs going forward ○ Consent Agenda items that require further discussion will be moved to New & Other Business • G&N recommends further review of the In-Camera Policy <ul style="list-style-type: none"> ○ Credentials Reports will be moved MAC reporting to In-Camera on an on-going basis <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the report of the Governance & Nominating Committee and the June 21, 2024 G&N minutes, as presented. CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the consent agenda policy. CARRIED.</u></p>	
	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Forward Committee Interest Survey 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • Sager / EA; Nov

	<ul style="list-style-type: none"> Develop cheat sheet to access OHA Board Survey Annual OHA Board Self-Assessment Survey Move Credentials Reports to In-Camera 	<ul style="list-style-type: none"> EA; Oct All; Spring 2025 EA; Nov, ongoing
6.2	<p><u>Audit:</u></p> <ul style="list-style-type: none"> Quarterly Audit meeting held Sep 5, 2024; next meeting scheduled for Dec 5, 2024 <ul style="list-style-type: none"> Treasurer has reviewed the By-Laws for both corporations and noted that part of the Treasurer’s duties are to present the financial report to the Board monthly for acceptance, however, the Audit Committee is now quarterly, and financial discussion has been moved to the Resources Committee; going forward, the Treasurer will work with CFO under 7.1 of the new Consent Agenda to report on the financials Treasurer, CEO and CFO are working on redeveloping the Financials Report; now includes high level HHS information <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Audit Report of October 10, 2024, as presented. CARRIED.</u></p>	
6.3	<p><u>Resources:</u></p> <ul style="list-style-type: none"> Resources meeting held on October 3, 2024, document circulated: <ul style="list-style-type: none"> F2425-HHS Financial Report to Aug 2024 2024-09-Report to Resources-HPA-OHT-Heagle 2024-02-05-Board Code of Conduct Policy2 HHS Common Board Election Consent Form Final HHS Common Board Election Consent Form-Blacklined Version <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the report of the Resources Committee and the September 5, 2024 Resources minutes, and the F2425 HHS Financial Report to Aug 2024, as presented. CARRIED.</u></p>	
6.4	<p><u>Joint Hospitals & Foundations:</u></p> <ul style="list-style-type: none"> JH/F meeting held Sep 4, 2024; next meeting scheduled for Dec 4, 2024 	
6.5	<p><u>Quality Assurance:</u></p> <ul style="list-style-type: none"> Quarterly QA meeting scheduled for Oct 16, 2024 	
6.6	<p><u>Recruitment & Retention:</u></p> <ul style="list-style-type: none"> Quarterly meeting held Sep 3, 2024; next meeting scheduled for Nov 5, 2024 	
7	<p>New and Other Business</p>	
8	<p>In-Camera Session</p> <ul style="list-style-type: none"> Notifications: <ul style="list-style-type: none"> All Board and Ex Officio Members are invited to remain for in-camera sessions, and guests will be invited by the Board Chair, as required; any members with conflicts of interest during in-camera discussion, can be recused as needed All participants of the in-camera session are expected to declare that their surroundings are secured from unauthorized participants 	
8.1	<p><u>Move into In-Camera:</u></p> <ul style="list-style-type: none"> Human Resources, documents circulated: <ul style="list-style-type: none"> 2024-10-BN-SEIU 2023-2025 Collective Agreement 2024-10-Report to Board-Credentials SHH <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To move into the in-camera session at 5:47pm. CARRIED.</u></p>	
8.2	<p><u>Move Out of In-Camera:</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>Recommendation made to move back into open session at 6:29pm. CARRIED.</u></p>	
8.3	<p><u>Motions made based on In-Camera discussion:</u></p> <p><u>MOVED AND DULY SECONDED</u></p>	

<p><u>MOTION: To accept the recommendation of the Governance & Nominating Subcommittee for Board Recruitment and welcome David Atkinson, Nonie Brennan and Jared Petteplace as Directors on the HHS Common Board as of today. CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the recommendation of the Governance & Nominating Subcommittee for Committee Recruitment and welcome Allan Ball and Ashton Nichol as Community Members on the Governance & Nominating Committee as of today. CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the recommendation of the Governance & Nominating Subcommittee for Committee Recruitment to edit the Quality Assurance Terms of Reference to include a Community Member in its membership as recommended by Accreditation Canada. CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the recommendation of the Governance & Nominating Subcommittee for Committee Recruitment and welcome Aileen Knip as a Community Member on the Quality Assurance Committee as of today. CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the SHH Credentials Report of October 10, 2024, as presented. CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the 2023-2025 SEIU Collective Agreement, as presented. CARRIED.</u></p>							
<p><u>Action:</u></p> <ul style="list-style-type: none"> Director Consent to be signed and returned 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> O'Rourke, Ryan, Natuik, new members; by Nov 						
9	Round Table						
10	Board Evaluations						
11	Next Meeting & Adjournment Regrets to alana.ross@amgh.ca						
	<table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>**November 13, 2024</td> <td>4:00pm-6:00pm</td> <td>MS Teams</td> </tr> </tbody> </table>	Date	Time	Location	**November 13, 2024	4:00pm-6:00pm	MS Teams
Date	Time	Location					
**November 13, 2024	4:00pm-6:00pm	MS Teams					
<p>Motion to Adjourn Meeting:</p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the October 10, 2024 HHS Common Board meeting at 6:33pm. CARRIED.</u></p>							
Signature							
<div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Mr. Glen McNeil, Board Chair</p> </div> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Mr. Jimmy Trieu, President & CEO</p> </div> </div>							