

MINUTES

Committee:	HHS Board Committee		
Date:	June 8 th , 2023	Time:	4:03pm-6:07pm
Chair:	Bruce Shaw	Recorder:	Alana Ross
Present:	Allan Ball, Dr. Aaron Daters, Brian Heagle, Heather Hern, Anthony Hodzman, Steve Ireland, Aileen Knip, Christie MacGregor, Glen McNeil, Dr. Shannon Natuik, Dr. Mark Nelham, Pat O'Rourke, Susan Reis, Bob Robson, Jane Sager, Bruce Shaw, Laura Stire, Jimmy Trieu, Michelle Wick		
Regrets:	Tara Oke, Dr. Sean Ryan		
Absent:			
Guests:	Matt Trovato, Dr. Sam Appavoo, Kimberley Payne		
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> Mr. Shaw welcomed everyone and called the meeting to order at 4:03pm 		
2	Education		
2.1	<u>Exit Interview:</u> <ul style="list-style-type: none"> Dr. Appavoo joined the meeting to thank the Board for the opportunity to work with AMGH for many years and raise his family in the Town of Goderich; he reviewed the highlights of his career, i.e., installation of the CT Scanner and YMCA, etc., and also provided some suggestions for improvement, including: <ul style="list-style-type: none"> Better support / implementation of specialist programs, i.e., dermatology, geriatrics and gastroenterology Increasing medical resources in ED; crisis continues Work on unattached patient program Work on relationships between physicians, nursing and administration Physicians scheduling; update funding models, i.e., implement designated hospitalists, so FHTs can focus on their patients Redevelopment of governance agreements 		
3	Approvals and Updates		
3.1	<u>Declaration of Conflict of Interest</u> <ul style="list-style-type: none"> Mr. Shaw asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> No conflicts were declared 		
3.2	<u>Agenda</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the June 8th, 2023 HHS Board agenda. CARRIED.</u></p>		
3.3	<u>Previous Minutes</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> Edits per COO <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the May 11th, 2023 HHS Board minutes, as amended. CARRIED.</u></p>		
4	Business Arising from Minutes		
5	Staff Reports		
5.1	<u>President & CEO:</u> <ul style="list-style-type: none"> Attended a webinar with OHA and Ministry of Health; announced \$1B in funding to support healthcare needs, which includes 65 hospitals 		

	<ul style="list-style-type: none"> ○ Targeting EDs, diagnostic imaging and Small, Rural and Northern Hospital Network ○ Expecting funding announcements in the next week, inclusive of Mental Health <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the President & CEO report, as presented. CARRIED.</u></p>
5.2	<p><u>CNE:</u></p> <ul style="list-style-type: none"> • RBC grant received at AMGH, which will include investments into Mental Health initiatives, and lactation consultants for OB program • Opportunity received to apply for the Enhanced Extern, and Clinical Scholar programs, which will provide additional support on the nursing units; will encourage senior nurses to remain working in a mentorship role • Cerner Electronic Documentation has been successfully implemented at South Huron; this will be a great support to AMGH during anticipated transition into Cerner • Work continues on patient flow, closures, and coordination of vulnerabilities; CNE group meeting to review repatriation agreement • Appreciation extended to a great team, and to those who choose to work with HHS despite the pressures <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the CNE report, as presented. CARRIED.</u></p>
5.3	<p><u>COO:</u></p> <ul style="list-style-type: none"> • A number of projects underway at both facilities <ul style="list-style-type: none"> ○ SHHA is working on expansions of Wi-Fi, and the Medical Clinic; anticipates work starting within the next 6mo, provider timelines pending • Use caution with any electronic devices, as hackers are using Artificial Intelligence (AI) • Most of the region utilizes Cerner, and HPHA continues to investigate a transition into Cerner from MediTech; anticipating a decision to be made in the Fall <ul style="list-style-type: none"> ○ AMGH is currently dependent on HPHA for IT, and will require further direction if HPHA does not choose to move to Cerner ○ Concerns regarding the EMR have been raised at MAC • Reviewed year end results for AMGH (surplus) / SHHA (deficit) <ul style="list-style-type: none"> ○ Impact of bed funding, i.e., received at AMGH and not received at SHHA ○ Incoming funding remains embargoed at this time; Bill 124 has been taken into consideration • Congratulations received on receipt of one-time funding cheques <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the COO report, as presented. CARRIED.</u></p> <p style="text-align: right;"><i>Mr. McNeil left at 5:09pm</i></p>
5.4	<p><u>AMGH Chief of Staff:</u></p> <ul style="list-style-type: none"> • Discussed support for heavy workload in ED; it will be more advantageous to have extra support on nursing side as a nurse can assist with admin tasks, but admin cannot do nursing tasks <ul style="list-style-type: none"> ○ BN for additional 8hrs of support (15:00-23:00) has been submitted to Executive & Resources, and approved; CNE is in the process of posting the position • A number of ED physician shifts remain uncovered to November; work continues on attracting locums, etc. <ul style="list-style-type: none"> ○ There is no available funding in the system to implement a back up physician; looking into a Nurse Practitioner position as back up • Chief of Staff circulated a proposal regarding an ER Locum Assistance Program to support workload remuneration of admitted patients; recommendation of approval • A partial physicians reappointment list has been accepted by MAC and circulated for approval by the Board; a final list of reappointments and new applicants will be circulated for approval at the meeting after the AGM and this will conclude reappointments for AMGH for the 23/24 year; recommendation of approval • In process of setting up a meeting with OHW to discuss EDs that are closing and keeping their funding instead of reallocating; pressures continue to increase at AMGH & SHHA due to these closures <ul style="list-style-type: none"> ○ It was clarified that the cross-credentialing process that was put in place during the pandemic was rescinded around March 2022

	<ul style="list-style-type: none"> Southwest ED Transformation Group will be forwarding a recommendation next Tuesday regarding rolling ED closures in the Region; this is not a favourable solution <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the AMGH Chief of Staff report as presented. CARRIED.</u></p> <ul style="list-style-type: none"> <i>Items included in motion: 2023-06-Chief of Staff report, 2023-04-19-MAC Minutes, 2023-06-Report to Board-Credentials, and ER Locum Assistance Program-Post Inpt Meeting</i>
5.5	<p><u>SHHA Chief of Staff:</u></p> <ul style="list-style-type: none"> Reviewed use of new AIRVO technology and hospitalization of ED patient; AIRVO is a non-invasive humidifier with a flow generator that delivers high flow warmed and humidified respiratory gases to breathing patients SHHA is applying for 2 ICU level beds, which will slightly increase nursing resources to manage the higher acuity situations; current process is to try to appropriately transfer patients through Criti-Call A credentials list of new applicants was accepted by MAC on June 8th and circulated for approval by the board The Ministry has extended locum funding to September of this year, and the Emergency Funding Agreement March 2024 (covers physicians work) <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the SHHA Chief of Staff report as presented. CARRIED.</u></p> <ul style="list-style-type: none"> <i>Items included in motion: 2023-06-Chief of Staff report, 2023-05-11-MAC Minutes, and 2023-06-Report to Board-Credentials</i>
5.6	<p><u>AMGH President of Medical Staff:</u></p> <ul style="list-style-type: none"> Discussed changes coming to the model of care, and implementation of the Emergency Department Locum Program (EDLP) <ul style="list-style-type: none"> Our Active physicians are supposed to be part time in the ED as they have family practices and patient rosters, however, they are attempting to keep the ER open; locums are covering shifts, but the workload generated falls on the AMGH physicians once the locum completes a shift and leaves, increasing burnout In the OR, there are not enough nurses to cover the summer schedule, and there is concern about asking for the transference of funding from other hospitals that have had closures as this could be reciprocated if AMGH has to close the OR <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the AMGH President of Medical Staff report, as presented. CARRIED.</u></p>
5.7	<p><u>Patient Experience Story:</u></p> <ul style="list-style-type: none"> No discussion <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Patient Experience Story as presented. CARRIED.</u></p>
6	Committee Reports & Previous Minutes
6.1	<p><u>Governance & Nominating:</u></p> <ul style="list-style-type: none"> G&N meeting held on May 26th <ul style="list-style-type: none"> Next Ad Hoc Governance meeting to finalize common language in TORs is pending <ul style="list-style-type: none"> Patient Relations position was added to the Quality Assurance membership Reviewed consent forms to be signed by Common Board members Reviewed upcoming Annual Meeting topics and expectations <ul style="list-style-type: none"> Clarification made the removing the ‘past chair position’ from the By-Laws does not exclude Mr. Shaw from remaining on the HHS Common Board of Directors <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Governance & Nominating Committee, as presented. CARRIED.</u></p>

- Items included in motion: 2023-06-G&N report, 2023-04-21-G&N Minutes

MOVED AND DULY SECONDED

MOTION: To accept the recommendation of Governance & Nominating that the HHS Common Board rescind the motion to amend the By-Laws to include a Past Chair position. CARRIED.

MOVED AND DULY SECONDED

MOTION: To accept the recommendation of Governance & Nominating that the terms of the officers not be amended, and that existing By-Law remains as a two-year term for the Chair position. CARRIED.

re MOTION of December 8th, 2022

MOTION: Be it resolved that the following members compose the executive on July 1, 2023: Glen McNeil – Chair, Bruce Shaw – Past Chair, Brian Heagle, First Vice Chair, Jane Sager – Second Vice Chair, and Steve Ireland - Treasurer, and that the section of the proposed by-law pertaining to the officers be changed to include the position Past Chair. CARRIED.

MOVED AND DULY SECONDED

MOTION: Under Section 9 (a) of the 2022-11-By-Laws, Governance & Nominating recommends the following change:

9. BOARD OF DIRECTORS

(a) Board Composition

The affairs of the Corporation shall be managed by a Board of ~~sixteen (16)~~ fourteen (14) Directors as follows:

ELECTED DIRECTORS

(i) ~~Sixteen (16)~~ Fourteen (14) Directors, who shall be elected by the Members and retire in rotation, as follows:

(ii) Expired terms will be filled annually by elections for three (3) year terms, notwithstanding the foregoing, a Director may be elected for less than three years to fill the unexpired term of a Director who has retired;

(A) Six previously elected Directors who have (2) years remaining in their terms of office shall continue to serve for the remaining two (2) years;

(B) Six previously elected Directors who have one (1) year remaining in their terms of office shall continue to serve for the remaining one (1) year;

(C) Four remaining Directors shall be elected for a term of three (3) years; and

(D) thereafter, the expired terms will be filled annually by elections for three (3) year terms, notwithstanding the foregoing, a Director may be elected for less than three years to fill the unexpired term of a Director who has retired; **CARRIED.**

MOVED AND DULY SECONDED

MOTION: To accept the changes to the By-Laws, as recommended, and to forward the By-Laws to the AMGH and SHHA Annual Meetings for ratification at the June 29th, 2023. CARRIED.

Nominations, Elections, Re-elections and Appointments:

- Declaration of conflict of interests made accordingly

MOVED AND DULY SECONDED


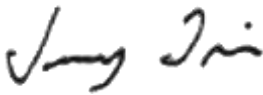
MOTION: To accept the nomination of Mr. Glen McNeil as the Board Chair of the HHS Common Board of Directors at the June 29th HHS Common Board of Directors meeting, after the AMGH & SHHA Annual Meetings. CARRIED.

MOVED AND DULY SECONDED

MOTION: To recommend that the HHS Common Board of Directors appoint Mr. Brian Heagle, Ms. Jane Sager, Mr. Steve Ireland and Mr. Jimmy Trieu as officers at the June 29th HHS Common Board of Directors meeting, after the AMGH & SHHA Annual Meetings. CARRIED.

Mr. Robson left at 4:37pm

<p>6.2</p>	<p><u>Audit & Finance:</u></p> <ul style="list-style-type: none"> • A&F meeting held on June 1st, 2023 <ul style="list-style-type: none"> ○ Reviewed AMGH & SHHA draft audited financial statements to March 31st, 2023, and Management Letters with recommendation for acceptance at the Annual Meeting ○ Reviewed AMGH & SHHA Period 12 results; accepted <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Audit & Finance Committee, as presented. CARRIED.</u></p> <ul style="list-style-type: none"> • <u>Items included in motion:</u> 2023-06-A&F report, 2023-04-06-A&F Minutes, acceptance and recommendation of the AMGH & SHHA Audited Financial Statements to March 31st, 2023; and acceptance of the AMGH & SHHA F23 Period 12 Results
<p>6.3</p>	<p><u>Executive & Resources:</u></p> <ul style="list-style-type: none"> • E&R meeting held on June 1st, 2023 <ul style="list-style-type: none"> ○ BNs circulated requesting <ul style="list-style-type: none"> ▪ Introduction of a Lead Position in the MDRU (AMGH); recommended and accepted ▪ Temporary increase in clerical staffing for the Ambulatory Care Clinic (AMGH); recommended and accepted ▪ Increase in Emergency Nursing resources to include a daily 15:00-23:00hrs shift (AMGH); recommended and accepted ○ Circulation and review of the F2324 Common Board meeting schedule <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Executive & Resources Committee, as presented. CARRIED.</u></p> <ul style="list-style-type: none"> • <u>Items included in motion:</u> 2023-06-E&R report, 2023-05-04-E&R Minutes, request for increase in Emergency Nursing, request for temporary increase of administration hours to Ambulatory Care Clinic, request for implementation of a lead position in the MDRU; and the F2324 Common Board meeting schedule
<p>6.4</p>	<p><u>Joint Hospital & Foundation Executive:</u></p> <ul style="list-style-type: none"> • JH/FE meeting held on June 7th, 2023 <ul style="list-style-type: none"> ○ Committee develops communication lines and relationships between Hospitals and Foundations ○ Planning implementation of a Memorandum of Understanding between HHS Common Board and AMGH Foundation; and it was suggested that the same should be done for SHH Foundation ○ Recommendation to change the name of the committee to Joint Hospital & Foundation Committee; accepted <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Joint Hospital & Foundation Executive Committee, as presented. CARRIED.</u></p> <ul style="list-style-type: none"> • <u>Items included in motion:</u> 2023-06-JH/FE report, 2023-03-01-JH/FE Minutes, recommendation to change the committee name to Joint Hospital & Foundation Committee
<p>6.5</p>	<p><u>Quality Assurance:</u></p> <ul style="list-style-type: none"> • QA meeting held on April 19th, 2023 <ul style="list-style-type: none"> ○ Review and recommendation of F2324 QIP; accepted ○ Discussed scorecards, tracking of data, internal and external reporting, response to positive comments and complaints, RL6, follow up of patient concerns, etc. <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Quality Assurance Committee, as presented. CARRIED.</u></p> <ul style="list-style-type: none"> • <u>Items included in motion:</u> 2023-06-QA report, 2023-01-18-QA Minutes, recommendation to accept the F2324 QIP
<p>6.6</p>	<p><u>Recruitment & Retention:</u></p> <ul style="list-style-type: none"> • R&R meeting held on May 2nd, 2023 <ul style="list-style-type: none"> ○ Discussed continuing HHR challenges ○ Welcomed South Huron Mayor and CAO to the group ○ Ms. Devereaux and Dr. Treasurywala attended the Canadian Association of Emergency Physicians (CAEP) Conference in May to attract physicians to rural medicine in Huron County

	<p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Recruitment & Retention Committee, as presented. CARRIED.</u> <ul style="list-style-type: none"> Items included in motion: 2023-06-R&R report, 2023-03-07-R&R Minutes </p>								
7	New and Other Business								
7.1	<p>Renaming the Dialysis Unit:</p> <ul style="list-style-type: none"> Mayor Murdoch has requested that the satellite Dialysis Unit at AMGH be renamed as the John Grace memorial Dialysis Unit, as Mayor Grace was significant in establishing the unit; celebration to be scheduled LHSC has offered to add Tuesdays and Thursdays to the unit; insufficient resources for support at this time <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: Recommendation to move forward with renaming of the Dialysis Unit. CARRIED.</u></p> <table border="1"> <tr> <td><u>Action:</u></td> <td colspan="2"><u>By whom / when:</u></td> </tr> <tr> <td> <ul style="list-style-type: none"> Forward approval to Mayor Murdoch, and discuss support for naming rights with Foundation </td> <td colspan="2"> <ul style="list-style-type: none"> Trieu; This week </td> </tr> </table>			<u>Action:</u>	<u>By whom / when:</u>		<ul style="list-style-type: none"> Forward approval to Mayor Murdoch, and discuss support for naming rights with Foundation 	<ul style="list-style-type: none"> Trieu; This week 	
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8	In-Camera Session								
8.1	<p>Move into In-Camera:</p> <ul style="list-style-type: none"> SHHA Medical Clinic Expansion - Deferred 								
9	Round Table								
9.1	<p style="text-align: center;">Congratulations to the South Huron Hospital Foundation on its very successful Gala held on June 2nd, 2023!</p> <ul style="list-style-type: none"> 750 people attended, great sponsorship; generated \$110K in just 5minutes Appreciation extended to Mr. O'Rourke, Board Chair of the SHH Foundation for his strong leadership and dedication to the Foundation over the past 15 years 								
10	Next Meeting & Adjournment		Regrets to alana.ross@amgh.ca						
	Date	Time	Location						
	June 29 th , 2023	8:00pm-8:30pm	Clinton Libro Community Room / MS Teams available						
	<p>Motion to Adjourn Meeting:</p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the June 8th, 2023 meeting at 6:07pm. CARRIED.</u></p>								
Signature									
									
<hr/> Mr. Bruce Shaw, Board Chair		<hr/> Jimmy Trieu, President & CEO							