

AMGH MINUTES

Committee:	Board of Directors Committee-Revised (see Motion 6i)		
Date:	February 7 th , 2022	Time:	3:00pm-4:57pm
Chair:	Glen McNeil	Recorder:	Alana Ross
Present:	Allan Ball, Kim Ferris, Kate Friedmann, Anthony Hodsman, Rowland Howe, Steve Ireland, Glen McNeil, Dr. Shannon Natuik, Dr. Gaël O'Shaughnessy, Donna Partridge, Susan Reis, Bob Robson, Jane Sager, Jimmy Trieu, Michelle Wick		
Regrets:	David MacKechnie		
Absent:			
Guests:	Nicole Kucan, Mayor John Grace		
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none">Mr. McNeil welcomed everyone and called the meeting to order at 3:00pm		
2	Education		
2.1	<u>Accreditation:</u> <ul style="list-style-type: none">Review of Governance standards and responsibilities during Accreditation<ul style="list-style-type: none">Governance Standards (89 with 54 high priority)<ul style="list-style-type: none">Effectiveness of governing body, development of clear organizational direction, support of organization in achieving its mandate, accountability, and achievement of sustainable resultsAccountability for organization performance in quality improvement and risk managementAMGH accreditation surveys were held in 2013 and 2017; comparison<ul style="list-style-type: none">Key change for 2022 includes that the governing body will complete the Governance Functioning Tool at least once during each accreditation cycle and take action based on resultsReviewed Governance Self-Assessment and Governance Functioning Tool results<ul style="list-style-type: none">Reviewed 'yellow flagged' items; full results included in package for reviewReviewed areas of improvementAction Plan Development; template circulated<ul style="list-style-type: none">Used to develop an improvement plan based on Staff Pulse Survey and Patient Safety Survey; can be used by Board to develop an plan based on governance surveysRequired Organizational Practice (ROP) evidence collection plan and submission requirement<ul style="list-style-type: none">Governing body ROP is accountability for quality of care provided by the organizationEvidence is to be submitted to Accreditation Canada prior to the survey taking place; includes major and minor tests for complianceCommon governing body documents that surveyors review include meeting agendas and minutes, reports to Board, annual report, by-laws, policies, terms of reference, governance functioning tool and action plan, Mission/Vision/Values, and ethics framework, etc.Anticipated surveyor questions were circulatedReviewed next steps		
3	Approvals and Updates		
3.1	<u>Declaration of Conflict of Interest:</u> <ul style="list-style-type: none">Mr. McNeil asked if anyone had a conflict of interest to declare based on information contained in the package<ul style="list-style-type: none">No conflicts were declared		
3.2	<u>Agenda:</u> <ul style="list-style-type: none">Approval / Changes<ul style="list-style-type: none">ADD 5.1 Information re Long Term Care Committee Conference CallADD 6.4 Include a motion for creation of a By-Law Review Committee <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To approve the February 7th, 2022 Board of Director's agenda, as amended. CARRIED.</u></p>		
3.3	<u>Previous Minutes:</u> <ul style="list-style-type: none">Approval / Changes		

	<ul style="list-style-type: none"> ○ None <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the January 10th, 2022 Board of Director's minutes. CARRIED.</u></p>
4	Consent Agenda
4.1	Standing Reports
i.	Report of President/CEO 2022-02-Report to Board-CEO
ii.	Report of CNE/VP Clinical Patient Services No report
iii.	Report of Chief of Staff 2022-02-Report to Board-Chief of Staff <ul style="list-style-type: none"> • Clarification made that Goderich and Stratford waste water is tested randomly for COVID-19; and to date, no other towns in Huron Perth do so
iv.	Report of President of Medical Staff No report
v.	Report of Hospital Auxiliary 2022-02-Report to Board-Auxiliary
vi.	Report of Hospital Foundation 2022-02-Report to Board-Foundation
4.2	Verbal Updates
i.	<p>Report of President/CEO</p> <ul style="list-style-type: none"> • The top three priorities during this pre-election year include Health Human Resources (HHR), Integration and Access to Care <ul style="list-style-type: none"> ○ CEOs are working closely with the Ministry and OHA to advocate for funding for healthcare; OHA will be asking the Government for: <ul style="list-style-type: none"> ▪ 1% inflationary costs and 2.5% for growth for a total of 3.5%, approximately \$735M, to be added to the global budget (not one-time funding); results are expected around Mar 31st ▪ Lost revenue ▪ Continued reimbursement of pandemic expenses for F21/22 and F22/23, and ▪ To make the added pandemic beds permanent with attached funding; AMGH added 4, and SHHA added 3; staffing continues to be a province-wide issue • Withdrawal of Directive #2 <ul style="list-style-type: none"> ○ The lifting of Directive 2 will be a 4 phased approach, with 2 weeks in between each phase; surgical procedures will be 'ramped up' with caution • Regarding the MRI proposal; successful organizations will be notified by Mar 31st
ii.	<p>Report of CNE/VP Clinical Patient Services</p> <ul style="list-style-type: none"> • Hand Hygiene audit, which has been on hold, will be reinstated; results flow to the Quality committee • Regarding Infection Control, AMGH has signed an agreement to align with OHT principles, which elevate practices and standards within the region • SHHA is in a significant COVID-19 outbreak, resulting in closure of 10 beds and increased pressure on the system; AMGH has provided support throughout-appreciated <ul style="list-style-type: none"> ○ CPH is also in outbreak • AMGH continues to work on coordination of ALC patients and LTC, however, LTC is still facing significant pressure, which in turn puts pressure back on the organization <ul style="list-style-type: none"> ○ AMGH is working on qualifications for additional physiotherapy funding through Ontario Health West
iii.	<p>Report of Chief of Staff</p> <ul style="list-style-type: none"> • Review of graphs circulated in report re infection rate and bed occupancy • Discussed restrictions and impact on surgical cases; cancellation of 7,500 surgeries per week • Unattached patients stand at 900, with no movement at this time • Discussed access to and distribution of medication for treatment of COVID-19, which is being administered firstly to immunocompromised patients
iv.	<p>Report of President of Medical Staff</p> <ul style="list-style-type: none"> • Discussed physician access and use of PatientKeeper dictation system and HyperCare paging system <ul style="list-style-type: none"> ○ Working on keeping locum and specialist physicians up-to-date on what is happening at AMGH
v.	<p>Report of Hospital Auxiliary</p> <ul style="list-style-type: none"> • Auxiliary is working on collecting funds internally for annual education bursaries; feels that the ask does not need to be expanded at this time
vi.	Report of Hospital Foundation

	<ul style="list-style-type: none"> No discussion 				
4.3	Committee Minutes-Previous				
i.	Audit & Finance 2021-12-22				
ii.	Community Advisory No report				
iii.	Executive & Resources 2021-12-22				
iv.	Governance & Nominating 2021-12-17				
v.	Joint Hospital & Foundation Executive No report				
vi.	Medical Advisory (MAC) 2021-12-15				
vii.	Quality Assurance No report				
viii.	Recruitment & Retention No report				
4.4	<u>Approval of Consent Agenda</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve / accept the February 7th, 2022 Consent Agenda (Previous Minutes (Board Committees), Reports to Board and Verbal Updates). CARRIED.</u>				
5	Business Arising from Minutes				
5.1	<u>Long Term Care Committee Conference Call:</u> <ul style="list-style-type: none"> Verbal report given regarding LTC development in Goderich <ul style="list-style-type: none"> Plans are in discussion for a 6 floor LTC facility south of town, with the ability to isolate residents in future outbreaks; concern for ability to staff 160 beds 				
6	Committee Reports				
i.	<u>Audit & Finance:</u> <ul style="list-style-type: none"> Monthly Financials <ul style="list-style-type: none"> Audit & Finance is happy with the Ministry funding at this time; balance sheet and forecast are in good position, and ongoing commitment of staff has lowered over and sick time <ul style="list-style-type: none"> Staffing remains a challenge <u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Board Financials to Dec 31st, 2021, as presented. CARRIED.</u>				
ii.	<u>Community Advisory:</u> <ul style="list-style-type: none"> No discussion 				
iii.	<u>Executive & Resources:</u> <ul style="list-style-type: none"> OHT; verbal report given re January's meeting <ul style="list-style-type: none"> Huron County Discrimination Study was presented to the OHT meeting Updates received from the Advisory Group Organizations have signed back IPAC letters LTC homes are pleading for assistance as they face significant challenges Ms. Sager will be attending the OHT Board-to-Board meeting scheduled for Feb 14th HHR <ul style="list-style-type: none"> CEO continues work on the HHR Plan with Town CAO, and has asked for 50/50 cost sharing for recruitment strategies; response pending <ul style="list-style-type: none"> 70% of AMGH's patients are from the Town of Goderich Met with surgeons on Friday to discuss issues, and determine where resources are needed, i.e., psychiatry, anaesthesia, nursing, etc.; consultants are aware of our needs <u>MOVED AND DULY SECONDED</u> <u>MOTION: To proceed with hiring the recruitment consultants, as discussed, and apply for 50% shared cost Town of Goderich. CARRIED.</u>				
	<table> <tr> <td><u>Action:</u></td><td><u>By whom / when:</u></td></tr> <tr> <td> <ul style="list-style-type: none"> Organize meeting with physicians and consultants </td><td> <ul style="list-style-type: none"> Trieu; this week </td></tr> </table>	<u>Action:</u>	<u>By whom / when:</u>	<ul style="list-style-type: none"> Organize meeting with physicians and consultants 	<ul style="list-style-type: none"> Trieu; this week
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iv.	<u>Governance & Nominating:</u> <ul style="list-style-type: none"> AMGH / SHHA Governance 				

	<ul style="list-style-type: none"> Governance & Nominating has discussed and recommends development of a Joint Governance Ad Hoc committee between SHHA and AMGH Appreciation extended to Mr. Ireland for chairing the Jan G&N <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To create a joint subcommittee between AMGH & SHHA for the discussion and development of the proposed governance structure changes. CARRIED.</u></p> <ul style="list-style-type: none"> By-Law Review <ul style="list-style-type: none"> Governance & Nominating reviewed and discussed a Briefing Note submitted by Mr. Niglas in regards to development of an Ad Hoc subcommittee for review and update of AMGH By-Laws; recommended <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To instruct Governance & Nominating committee to create an Ad Hoc By-Law Review committee to compare and recommend updates to the AMGH By-Laws based on the new ONCA guidelines and templates. CARRIED.</u></p> <ul style="list-style-type: none"> Board Evaluations <ul style="list-style-type: none"> Reviewed Board Effectiveness Evaluations from Sep to Dec; Chair is looking for responses from ex officio members as well Peer review results will be sent out privately <table> <tr> <td> <u>Action:</u> <ul style="list-style-type: none"> Include ex officios in Effectiveness Evaluation Forward peer review results </td><td> <u>By whom / when:</u> <ul style="list-style-type: none"> EA; Ongoing EA; This Week </td></tr> </table>	<u>Action:</u> <ul style="list-style-type: none"> Include ex officios in Effectiveness Evaluation Forward peer review results 	<u>By whom / when:</u> <ul style="list-style-type: none"> EA; Ongoing EA; This Week
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v.	<u>Joint Conference:</u> <ul style="list-style-type: none"> No discussion 		
vi.	<u>Joint Hospital / Foundation Executive:</u> <ul style="list-style-type: none"> No discussion 		
vii.	<u>Medical Advisory:</u> <ul style="list-style-type: none"> No discussion 		
viii.	<u>Quality Assurance:</u> <ul style="list-style-type: none"> Quality committee reviewed dashboards in Jan <ul style="list-style-type: none"> Discussed quality issues and need for a more robust Quality Improvement Plan (QIP), and a more positive Pay-for-Performance/Compensation Plan 		
ix.	<u>Recruitment & Retention:</u> <ul style="list-style-type: none"> Appreciation extended to the Board for approval to hire recruitment consultants 		
7	New and Other Business		
8	Correspondence		
9	In-Camera Session		
9.1	<u>Move into In-Camera:</u> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To move into In-Camera at 4:45pm. CARRIED.</u></p>		
9.2	<u>Move out of In-Camera:</u> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To move out of In-Camera at 4:55pm. CARRIED.</u></p>		
9.3	<u>Motions to be Moved out of In-Camera:</u> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve creation of an Ad Hoc Joint Governance Committee, and to appoint Mr. Mike Niglas, Ms. Donna Partridge, and Ms. Jane Sager as representatives of AMGH on this committee. CARRIED.</u></p>		

	<u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve creation of an Ad Hoc By-Law Review Committee, and to appointment Mr. Mike Niglas, Ms. Donna Partridge, and Mr. Steve Ireland as members for By-Law review. CARRIED.</u>		
10	Board Evaluations		
10.1	<u>Complete Evaluations (via SurveyMonkey):</u> <ul style="list-style-type: none">Mr. McNeil asked everyone to complete the evaluations via SurveyMonkey		
11	Adjournment / Next Meeting		Regrets to alana.ross@amgh.ca
	Date	Time	Location
	March 7 th , 2022	6:00pm-9:00pm	WebEx
	<u>Motion to Adjourn Meeting:</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the Board of Director’s meeting at 4:57pm. CARRIED.</u>		
Signature			
Mr. Glen McNeil, Board Chair		Mr. Jimmy Trieu, President / CEO & Secretary of the Board	