



**JOB POSTING – WINGHAM SITE**

**POSITION POSTING #** W20-09  
**POSITION:** Medical Lab Assistant  
**UNIT:** Laboratory  
**STATUS:** Temporary Part-Time  
**START DATE:** March 4, 2020 – April 12, 2021  
**SALARY RANGE:** \$27.83 -\$29.59 per hour

**POSITION SUMMARY:**

The Medical Lab Assistant is responsible for collecting blood samples from patients, cleaning and maintaining equipment and providing support service to the Lab.

**QUALIFICATIONS:**

- Graduate of an accredited Medical Laboratory Assistant program or equivalent
- Certified by examination by CSMLS and/or OSMT
- Current registration with the College of Medical Laboratory Technologist of Ontario (CMLTO) is preferred

**EFFORT:**

- Moderate to Heavy Physical Effort
- Average degree of mental effort and analysis

**POSITION-SPECIFIC RESPONSIBILITIES AND TASKS:**

- The lab assistant performs laboratory duties and/or procedures which generally do not require interpretation, assessment or the exercise of independent judgement.
- Collecting blood, performing ECG's, set up and assisting with stress test
- Putting on, taking off and down loading loop monitors, heart monitors and blood pressure monitors
- Back entering results from referred out tests, ECG's, and Pathologies.
- Checking pending logs and acting on them if they are not back in a timely manner.
- Order supplies for lab and for hospital
- Answer phone, fax results, scanning, filing, typing, making appointments
- Maintain and clean lab equipment
- Performing QC on certain instruments
- Lead, support or participate in key activities or action plans as identified on applicable Operational Plans.
- Active member of applicable team/unit/department meetings and huddles.

**HOURS OF WORK:** Monday to Friday – 0700-1500; 0700-1100; 0700-1300

*Interested applicants are asked to apply, in writing, complete with full resume, indicating their qualifications and pertinent skills to:*

Human Resources  
Listowel Wingham Hospitals Alliance  
[careers@lwha.ca](mailto:careers@lwha.ca)

**PLEASE REFERENCE POSITION POSTING NUMBER WITH YOUR APPLICATION**

Date Posted: January 16, 2020 @ 12:00pm  
Copies to: CUPE Representative, Bulletin Board

Posting Deadline: January 23, 2020 @12:00pm